

01/07/2019

Christina Malamateniou

Dear Christina

FoRRM 2: a Formal Radiography Research mentoring scheme to improve research capacity for radiographers in the UK (round 2)

Thank you for submitting your Research Ethics Minimal Risk Registration Form. This letter acknowledges confirmation of your registration; your registration confirmation reference number is MRA-18/19-13792

Ethical clearance is granted and you may now commence data collection for this project.

Please note: For projects involving the use of an Information Sheet and Consent Form for recruitment purposes, please ensure that you use the KCL GDPR compliant [Information Sheet & Consent Form Templates](#)

Be sure to keep a record your registration number and include it in any materials associated with this research. Registration is valid for **one year** from today's date. Please note it is the responsibility of the researcher to ensure that any other permissions or approvals (i.e. R&D, gatekeepers, etc.) relevant to their research are in place, prior to conducting the research.

Record Keeping:

In addition, you are expected to keep records of your process of informed consent and the dates and relevant details of research covered by this application. For example, depending on the type of research that you are doing, you might keep:

- A record of the relevant details for public talks that you attend, the websites that visit, the interviews that you conduct
- The 'script' that you use to inform possible participants about what your research involves. This may include written information sheets, or the generic information you include in the emails you write to possible participants, or what you say to people when you approach them on the street for a survey, or the introductory material stated at the top of your on-line survey.
- Where appropriate, records of consent, e.g. copies of signed consent forms or emails where participants agree to be interviewed.

Audit:

You may be selected for an audit, to see how researchers are implementing this process. If audited, you will be expected to explain how your research abides by the general principles of ethical research. In particular, you will be expected to provide a general summary of your review of the possible risks involved in your research, as well as to provide basic research records (as above in Record Keeping) and to describe the process by which participants agreed to participate in your research.

Remember that if you have any questions about the ethical conduct of your research at any point, you should contact your supervisor (where applicable) or the Research Ethics office.

Feedback:

If you wish to provide any feedback on the process you may do so by emailing rec@kcl.ac.uk.

We wish you every success with this work.

With best wishes

Ms Laura Stackpoole

Research Ethics Office