

SCoR RESEARCH ADVISORY GROUP TERMS OF REFERENCE

1. INTRODUCTION

- 1.1 Research is fundamental to the profession as stated in the objects of both the Society and College of Radiographers.

“To promote study and research work in radiography and radiotherapeutic technology and allied subjects and to publish the results of all such study and research”.

- 1.2 The profession has a responsibility to improve the practice of radiographers and the delivery of care to patients through ensuring that practices in research and evidence based.
- 1.3 Current health care services demand transformational change in the delivery of care and this must be informed by high quality research and evidence. The profession must play its full part in establishing research and evidence based best practice.

2. PURPOSE

- 2.1 The purpose of the Research Group is to enable the Society and College of Radiographers to fulfil the above object, by encouraging all radiographers to use research in their practice and to promote radiography’s unique knowledge base.

3. REMIT

- 3.1 To establish and embed the research role for radiographers within evolving collaborative, interprofessional teams.
- 3.2 To evaluate regularly research capacity within the profession. To identify opportunities to expand the role of the profession in research.
- 3.3 To be a source of expertise and leadership for radiographers striving to extend their scope of practice into research.
- 3.4 To develop professional guidelines for approval and publication by the Society and College of Radiographers.
- 3.5 To formulate the future strategic research direction for the profession.
- 3.6 To act as a forum for consideration of all research issues affecting the profession.
- 3.7 Communicate the work of the Research Group to Society of Radiographers members, other organisations, and relevant national bodies.

4. ACTION PLAN

- 4.1 The group is expected to formulate an action plan with an indicative budget annually, agreeing its priorities and recognising the need to respond flexibly to external pressures.
- 4.2 The group is responsible for ensuring that the action plan is evaluated regularly.

5. MEETING FREQUENCY

- 5.1 The group will meet up to two times per year. One meeting will be face to face (with an on-line option) and the other meeting will be solely on-line.
- 5.2 To be quorate meetings must have at least 4 members present.
- 5.3 Additional meetings may be necessary for specific elements of work and can be facilitated as face to face meetings or as a telephone conference meeting.
- 5.4 Small project groups may be constituted to progress work; membership to be determined by the group.

6. MEMBERSHIP

- 6.1 Membership of the group will not exceed 15 and will be subject to annual review.
- 6.2 All members must be members of the SCoR.
- 6.3 Members will be expected to demonstrate a commitment to the work of the group through attendance at meetings and participation in relevant working groups.
- 6.4 Membership will be drawn from all areas of practice to include clinical practitioners, managers, educationalist and researchers. Additionally, where possible the four UK countries should be represented.
- 6.5 Advice may be sought from experts where appropriate.
- 6.6 All members will service a fixed term of 4 years. Current members are eligible to apply for a second term.

7. OFFICERS

- 7.1 UK Council reserves the right to appoint the Chair. Where Council chooses not to appoint the Chair the group shall select its own Chair by ballot at the first meeting of the group after the 1st July each year.
- 7.2 The group will elect an appropriate Vice-chair by ballot every year at the first meeting of the year after 1st July each year.

7.3 An Officer or Officers, as appropriate, of The Society and College of Radiographers will attend meetings in an advisory capacity.

7.4 The College will provide administrative support.

8. DECISION MAKING

8.1 The group is expected to make decisions by consensus.

8.2 In the event of a vote being necessary the decision will be reached by a simple majority of members present, in person or by telephone.

9. ACCOUNTABILITY

9.1 The group will be accountable for all its actions to the UK Council of The Society of Radiographers and the Board of Trustees of The College of Radiographers, through the Director of Professional Policy.

9.2 Individual members of the group must sign up to the principles outlined within the document entitled *Represented the Society and College of Radiographers: Terms of Reference (2013)* and adhere to the SCoR Data Protection Act principles.

10. EXPENSES

10.1 Travelling expenses and subsistence costs for attending meetings will be paid in accordance with the Expenses Policy of The Society of Radiographers.

10.2 Any additional expenses in relation to the work of the group should be agreed in advance with the Director of Professional Policy.