**The College of Radiographers’ Placement Pro Forma**

Please submit this form with your application for pre-registration programme approval or changes to placements or placement capacity. Include placement sites which are used for a minimum of one week per year. Entries in this table must be supported by placement audits, and signed agreements. **DO NOT PDF** this form prior to submission. **PLEASE READ FOOTNOTES PRIOR TO COMPLETION.**

|  |  |  |  |
| --- | --- | --- | --- |
| Education provider: |  | **Name of person filling in form:** |  |
| Programme title: |  | **Date:** |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Full name of placement(s)  Trust name, followed by hospital(s) belonging to the Trust. | Distance and average learner travel time from campus | Requested number of students to be placed in each cohort | | | | | | Agreed maximum number of learners1 | Other learners sharing supervision2 | Total number of practice educators3 | Number of practice educators holding CoR practice educator accreditation4 | CoR assessor use only | |
| BSc (Hons) year 1 | BSc (Hons) year 2 | BSc (Hons) year 3 | BSc (Hons) year 4 | MSc year 1 | MSc year 2 | Date placement visited by CoR assessor(s) | Approved number of placements5 |
| e.g. Natterjack and Blithering NHS Foundation Trust, Natterjack General Hospital  \*\*\*EXAMPLE ONLY – PLEASE DELETE THIS ROW PRIOR TO SUBMISSION\*\*\* | 55 miles  90 minutes | 8 | 8 | 8 | n/a | 4 | 4 | 20 (two cohorts BSc (Hons) + 1 cohort MSc students) | 2 trainee assistant practitioners  2 pre-registration apprentices  4 pre-registration from Newtown University | 1.5 FTE | 1.0 FTE | 23rd March 2017 | 20 students max. |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Total | |  |  |  |  |  |  |  |  |  |  |  |  |

Agreed by education provider and placement provider. This is the maximum number of students, from this education provider, at any one time.

2 For example, trainee assistant practitioners, apprentices, other education providers’ students. State the name of the other education provider where appropriate.

3 A practice educator is *not* a link lecturer, supervisor, or mentor though some elements of the roles may overlap. Rather, it is those named individuals undertaking the lead role in facilitating practice education alongside clinical and academic colleagues. The practice educator is likely to hold overall responsibility for signing off competency and assessment criteria, based upon the standards produced by the education provider and relevant professional body; although it is recognised that local models of delivery and assessment will apply. Generally, it is the practice educator who holds overall responsibility for ensuring that the contributing elements of a practice education placement cover all relevant learning outcomes (Health and Care Professions, 2016). It is recommended that practice educators are formally educated and trained for their role, and are accredited by the College of Radiographers (SCoR 2022).

4 Number of CoR accredited practice educators at each given placement site- i.e. **only those currently holding CoR PEAS accreditation**.

5Approved for this education institution, not for the placement in total. Each education institution will have a specific number of CoR approved placements per department/Trust.