## **CoR Programme Approval Timeline**

Education provider applies via online form and completes purchase order Onboarding Meeting with Professional Officers Education & Accreditation Date for submission of course documentation to CoR agreed with provider & approval event date (12 weeks ahead of event date)

Education provider submits course documentation to CoR for initial checklist review (12 weeks ahead of event date)

If all documents correct & present, CoR assessor is allocated to the approval. Education provider gives doc access to allocated assessor

(Minimum 6 weeks prior to event date)

Approval event held (face to face or virtual) Assessor completes & shares preliminary findingsconditions and recommendations with education provider for action +/or response (written report to provider asap-within 2 weeks post event)

Education provider actions +/or responds to conditions and recommendations

(within 4-6 weeks post event- allowing for assessor completion of final report & report deadline)

If assessor satisfied, report submitted to CoR for review

(ASAP, max deadline 3 weeks ahead of AAB)

CoR review and may seek clarification of aspects of report Send to Approval & Accreditation Board (AAB) for recommendation to CBoT

CBoT review and award final ratification of approval



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